

# Pat and Toni's Sweet Things



## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date of Application: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Date Available: \_\_\_\_\_

Have you ever been arrested? \_\_\_\_\_ Would you be willing to take a drug test? \_\_\_\_\_

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S. YES NO

### Education

	Name and Location	Graduate year- Degree?	Major/Subjects
<b>High School</b>			
<b>College or University</b>			
<b>Specialized Training, Trade School, etc.</b>			
<b>Other Education</b>			

Are you affiliated with other clubs, sororities, fraternities, or other groups?

### References

Please list three professional references.

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_



From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES NO

**Military Service**

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, explain: \_\_\_\_\_

Please list your areas of highest proficiency, special skills, or other items that may contribute to your abilities in performing this position.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**What days and hours are you available?**

<b>Sun:</b>
<b>Mon:</b>
<b>Tues:</b>
<b>Wed:</b>
<b>Thurs:</b>
<b>Fri:</b>
<b>Sat:</b>

Are you available during summer and/or winter break?

\_\_\_\_\_

**Disclaimer and Signature**

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_